

# EDMS<sup>®</sup>

Electronic Document Management System

Files & Documents are an integral part of any organization. The EDMS (Electronic Document Management System) is a complete end-to-end enterprise scale Document Management Solution which captures all facets of document management ranging from document workflows, document capture, and document archiving and custom meta-tagging. The design precept of our EDMS solution hovers around simplicity, flexibility & robustness.



YOUR ORGANIZATION CAN ATTAIN  
A **99%** PAPERLESS OFFICE INDEX



## Core Features

- Automated & Distributed Document Classification & Extraction
- Flexible Document Workflows
- Multi Repository & Database support
- Document & File Tracking
- Document Archiving
- Document Version Control
- Audit Trail Support
- Information & Data Security
- Multiple Barcode Support & Recognition
- Flexible and Robust Document Conversion
- Multiple Device support
- E-Governance Platform
- Real-time Notification

## KEY BENEFITS

- Increased User Adoption
- Paperless Office
- More Accurate Reports:
- Better Security
- Long term visibility
- Scalability
- Reduced TCO (Total Cost of Ownership)



SECURITY | SPEED | COLLABORATION | FLEXIBILITY